

The General Data Protection Regulation Key Takeaways

To recap, here are the important points you need to know about the General Data Protection Regulation. Use the list of action points to ensure your business is ready for when the regulation comes into force.

Important Points:

- Comes into force Friday 25th May 2018
- Will affect most UK businesses
- Organisations can be fined £16million or 4% of global turn over if they fail to take adequate technical and organisational measures to protect data
- A data breach must be reported within 72 hours of the breach occurring
- Companies must inform its customers of a data breach as soon as possible
- If you can show that personal data is encrypted then you do not need to notify data subjects of a breach.
- Organisation should look beyond the bare minimum to be compliant and instead use it as an opportunity to improve maturity in security and privacy systems.

Next Steps:

1. Determine *if* your business will be affected by the GDPR
2. Determine *how* your business will be affected by the new regulations
3. List where you will currently fail in terms of compliance.
4. Understand the penalties in relation to your business turnover
5. Plan according to the timeline
6. Establish who will be responsible for the ensuring compliance (If you process data on a large scale, you will need to appoint a dedicated data protection officer)
7. Make a decision on what technologies to invest in to increase the chances of being compliant by the 2018 deadline and beyond
8. Receive a GDPR Gap Analysis from Metaphor IT which outlines where your business may fall short, recommends actions to take and provides a roadmap to completion.
9. Implement the critical recommendations across the business
10. Educate your staff on the new legislation and provide Cyber Awareness Training